

HEARTLAND REGIONAL ALCOHOL & DRUG ASSESSMENT CENTER

ELIGIBILITY & SCHEDULING

Eligibility & Fee Schedule Guidelines

It is the policy of Heartland RADAC to offer an assessment and/or treatment to any individual who requests our services. If the individual is willing to provide proof of personal and demographic information regarding residency, income and household size, we will be able to determine whether they fall within eligibility guidelines to enable a portion of the fee to be paid by Federal Block Grant, Medicaid funds or other third-party payers.

Federal Block Grant funds are available for clients who are documented residents of Kansas **and** who have documented income at, or below, 200% of the Federal Poverty Guidelines (FPG). Clients must meet **both** residency requirements and income eligibility before they will be considered eligible for Federal Block Grant funds.

To determine eligibility for Federal Block Grant funding, clients are required to submit documentation to Heartland RADAC, which confirms that their income is within Federal Poverty Guidelines and affirms Kansas Residency. If the client is unable or unwilling to provide the eligibility documentation, they will be charged the fee for the assessment service, due by the assessment.

Residency Determination

As evidence of Residency, each client will be asked to provide one of the following:

- Social Security Card
- Current Kansas Driver's License
- Certificate of U.S. Citizenship
- Certificate of Naturalization
- Birth Certificate
- INS Employment Authorization, or
- Any document under list A of the Federal I-9 form (passport, permanent resident card, alien registration card)

AND

- Kansas Driver's License
- KS Native American Tribal Document
- Kansas Medical Card
- Kansas Identification Card
- Apartment or house rental receipt in the client's name with a Kansas address
- Utility Bill in client's name and with a Kansas address.
- Signed statement of a family member upon which the client is dependent upon for shelter.
- Signed letter on agency letterhead from a criminal justice staff person or probation officer
- Signed letter on agency letterhead from a social services staff person or similar professional (homeless shelter, therapist, KDCFS case worker, social worker, etc) affirming the person is a resident of KS.
- Individuals incarcerated in Kansas need to provide documentation of scheduled release within the next 60 days.

Income Determination

Compliance with Federal Poverty Guidelines (see most recent FPG at <http://aspe.hhs.gov/poverty/>) shall be documented through financial documents:

- Pay Stubs
- Income Tax Returns
- Letter of unemployment benefits
- Annual benefits letter
- Bank statements
- Signed statement of a family member upon which the client is dependent upon for food or shelter
- Signed letter on agency letterhead from a criminal justice staff person or probation officer
- Signed letter on agency letterhead from a social services staff person or similar professional (homeless shelter, therapist, KDCFS case worker, social worker, etc)

Income is described as earnings, unemployment compensation, workers' compensation, Social Security, Supplemental Security Income, public assistance, veterans' payments, survivor benefits, pension or retirement income, interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, etc.

Noncash benefits such as food stamps and housing subsidies do not count as income.

Income will be determined by the following guidelines at the time of assessment:

- a. Income will be calculated based on earnings over the 90 day period (three months) immediately preceding the date services are requested.
- b. A single person age 18 or older will be considered a household of one, regardless of living arrangements, and only his/her income will be counted.
- c. The income of a person who considers him or herself to be married (legally, common-law, or represents themselves as married) will be based on the combined income of the client and the spouse, and the household size will be two plus any dependent children living in the home.
- d. The income of a client who is a single parent will be based on the client's income, and the household size will be one plus any dependent children living in the home.
- e. A client under 18 years of age living with both legal parents will have his/her income determined based on his/her parents' combined income, and the household size will be three (both legal parents + client) plus any additional dependent children living in the home in accordance with "c" above.
- f. A client under 18 years of age living with a single (legal) parent will have his/her income based on his/her single parent's income and the household size will be two (client + parent) plus any additional dependent children living in the home in accordance with "d" above.
 - *This standard can apply to an adolescent client whose bio-parent is married, but the step-parent has not legally adopted the client. Step-parents would not be counted in income or number in household, unless the child has been legally adopted.*
- g. JJA Clients in State custody, and living at home, will have his/her income determined based on his/her parent(s) income and the household size will be determined based on household size, including parents and any additional dependent children in the home as in "e" or "f" above.

Definition of dependent child: 17 and younger, unmarried, received more than half of his or her support from the parent with whom they reside, must reside with the parent for more than 6 months of the year and meet the residency requirements.

Service Fee Schedule

Household Income		Below 100% of Federal Poverty Guidelines		Between 100% & 200% Federal Poverty Guidelines		Above 200% FPG		
Eligibility	Medicaid	<u>Meets</u> Kansas Residency Eligibility	<u>Does Not Meet</u> Kansas Residency Eligibility	<u>Meets</u> Kansas Residency Eligibility	<u>Does Not Meet</u> Kansas Residency Eligibility	<u>Does Not Meet</u> Eligibility for Federal Block Grant	1 st / 2 nd DUI Pre-Sentence Evaluation	3 rd & Subsequent DUI w/ Journal Entry
Payer Source	Medicaid	Federal Block Grant	Client Self-Pay	Federal Block Grant + Client Co-Pay	Client Self-Pay	Client Self-Pay	Client Self-Pay	3 rd DUI Contract
SUD Assessment	\$0.00	\$0.00	\$100.00	\$100.00 Client Co-Pay	\$200.00	\$200.00	\$200.00	\$0.00
Individual Treatment	\$0.00	\$0.00	\$25 per 15 minutes	\$0.00	\$25 per 15 minutes	\$25 per 15 minutes	\$25 per 15 minutes	\$0.00
Group Treatment	\$0.00	\$0.00	\$10 per 15 minutes	\$0.00	\$10 per 15 minutes	\$10 per 15 minutes	\$10 per 15 minutes	\$0.00

***In the event that a fee has been collected in error, the money will be refunded. The refund will be made to the person or organization (payer) who paid the fee. The fee will be returned to the payer within 14 days of receiving request.

100% of Federal Poverty Guidelines

Number In Family	1	2	3	4	5	6	7	8	Each Additional Person
Annual Income	\$15,960	\$21,640	\$27,320	\$33,000	\$38,680	\$44,360	\$50,040	\$55,720	\$5,680
Monthly Income	\$1,330	\$1,803	\$2,277	\$2,750	\$3,223	\$3,697	\$4,170	\$4,643	\$473
Hourly Income	\$7.67	\$10.40	\$13.13	\$15.87	\$18.60	\$21.33	\$24.06	\$26.79	\$2.73

200% of Federal Poverty Guidelines

Number In Family	1	2	3	4	5	6	7	8	Each Additional Person
Annual Income	\$31,920	\$43,280	\$54,640	\$66,000	\$77,360	\$88,720	\$100,080	\$111,440	\$11,360
Monthly Income	\$2,660	\$3,607	\$4,553	\$5,500	\$6,447	\$7,393	\$8,340	\$9,287	\$947
Hourly Income	\$15.35	\$20.81	\$26.27	\$31.73	\$37.19	\$42.65	\$48.11	\$53.58	\$5.47

Updated: 02/2022, 09/2022, 3/2023, 2/2024, 1/2025, 1/2026